

## Contact Us

### **BERJAYA HIGHER EDUCATION SDN BHD**

(517518-V)

Level 11 West, Berjaya Times Square  
No 1 Jalan Imbi 55100 Kuala Lumpur  
MALAYSIA

### Website

[www.berjaya.edu.my](http://www.berjaya.edu.my)

### Social Media

[facebook.com/berjayauch](https://facebook.com/berjayauch)

[twitter.com/berjayauch](https://twitter.com/berjayauch)

[youtube.com/berjayauch](https://youtube.com/berjayauch)

This publication is intended as advance publicity for information and guidance purposes only. Details included are correct at the time of going to press in June 2016.

BERJAYA University College of Hospitality reserves the right to alter this information should the need arise.

# BERJAYA Accommodation Village



# Your home away from home...

Our student accommodations are equipped with everything you may need and provides you with a chance to unwind, kick back and relax. Nothing like a laugh with friends to lighten your mood at the end of the day and keep you motivated. It is safe, comfortable, convenient and a place where you are almost certain to forge friendships that will last a lifetime.

## Stay Connected

Your accommodation comes with high speed internet connection so that you are able to stay connected 24/7 with your family and friends.

## Strategically Located

Our accommodation village is well connected by foot or through public transportation. It is centrally located to ensure that you enjoy everything Kuala Lumpur has to offer.

## Your Well-Being

Your own full-time resident warden is always on hand to provide support. Each accommodation village is manned by 24-hour security services.





# Live close to Berjaya City Campus



## Study Hard, Play Hard

You will never get bored living in the heart of the city. With the campus in Berjaya Times Square so close and packed with a lot of attractions, there is no time for boredom! Berjaya Times Square is your one-stop, one-shop, one-entertainment venue for great shopping, dining and entertainment experience. It's all in the square!



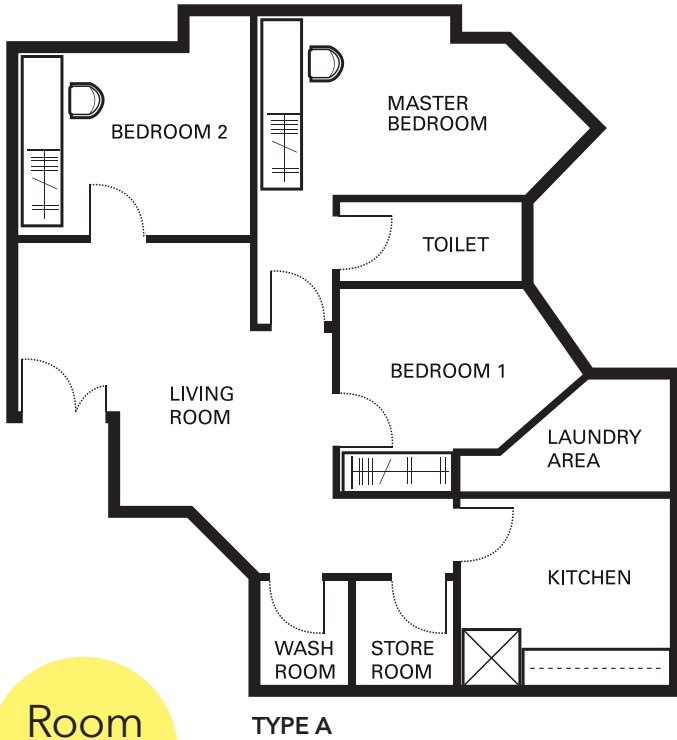
**DID YOU KNOW?**  
The Imbi Monorail Station is conveniently situated at your doorstep connecting you to the Kuala Lumpur Golder Triangle

## City Lifestyle

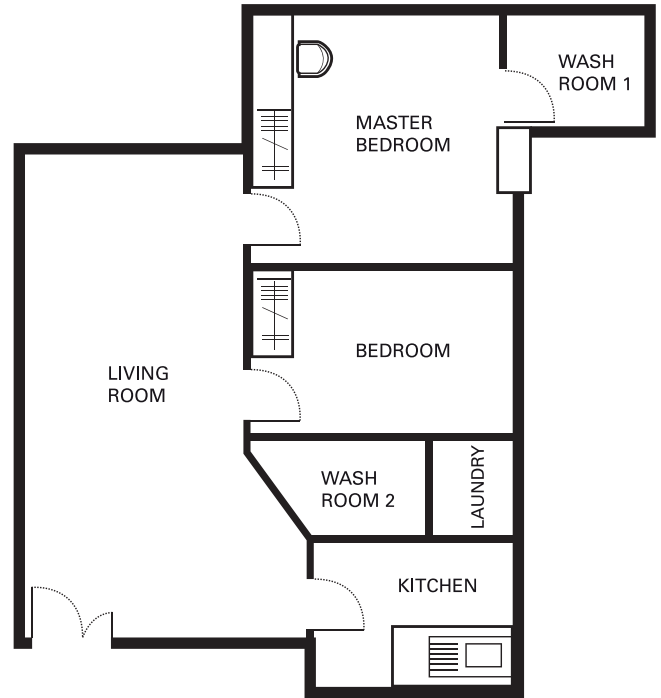
Plaza Berjaya is conveniently located 2 minutes away from the city campus. At Plaza Berjaya, students can choose from single, twin to triple shared rooms. Each unit is equipped with a comfortable living area, a dining area, a toilet/bathroom and a separate kitchen space.



Plaza Berjaya  
**Floor Plans**



TYPE A



TYPE B

Room  
Type

Amenities



(With Aircond)	Single Bed	Double Decker Bed
Single	RM1,500*	-
Twin	RM750*	-
Triple	RM680*	RM580*
Quad	-	RM580*

\* Rate per person. A refundable security deposit equivalent to 2-months rental is required. A new bed linen set will be provided at a cost of RM200. Bed linen set includes: Pillow, Pillow Case, Bed Sheet & Blanket

(Without Aircond)	Single Bed	Double Decker Bed
Single	RM1,200*	-
Twin	RM680*	-
Triple	RM550*	RM490*
Quad	-	RM490*

\* Rate per person. A refundable security deposit equivalent to 2-months rental is required. A new bed linen set will be provided at a cost of RM200. Bed linen set includes: Pillow, Pillow Case, Bed Sheet & Blanket







## Calm & Peaceful

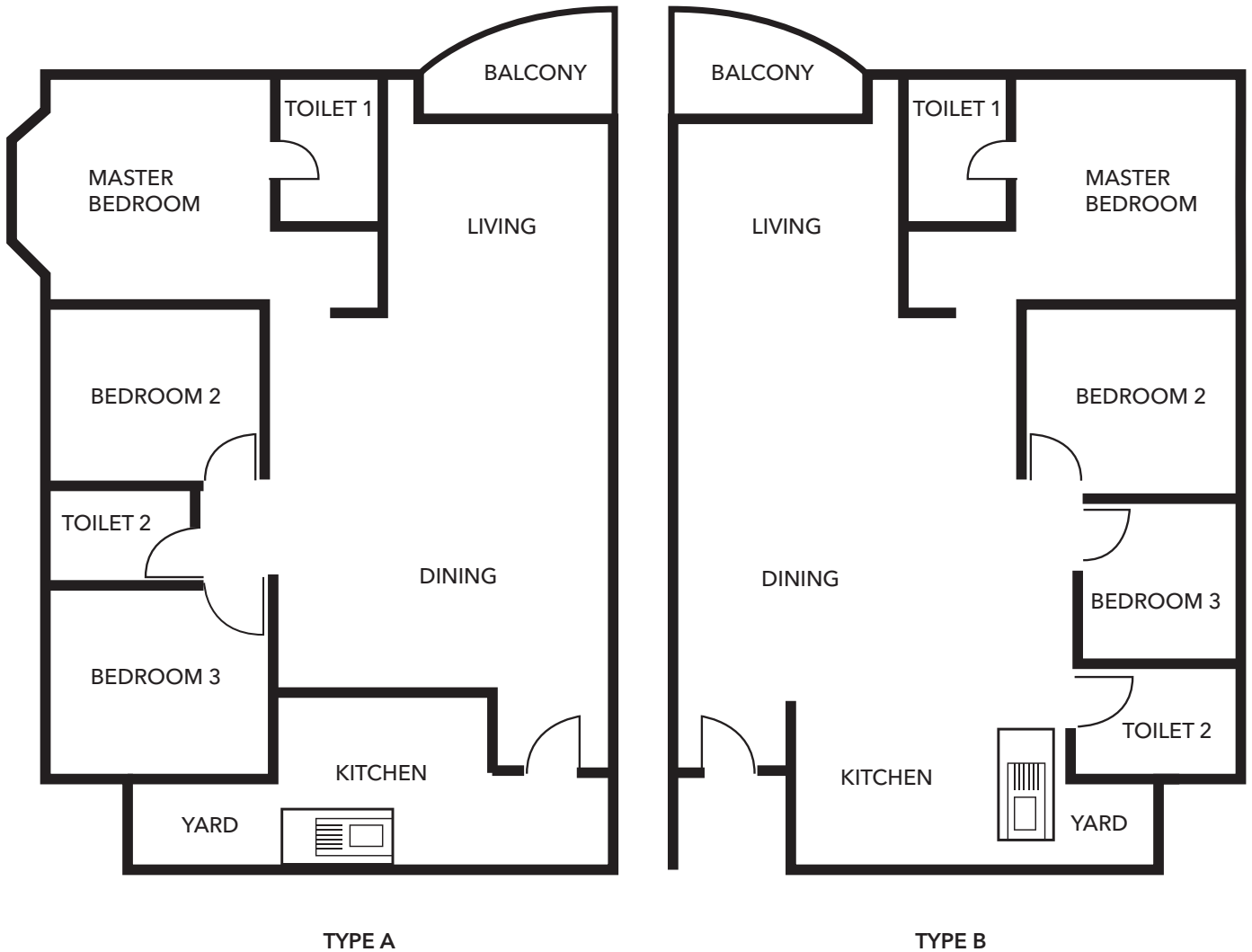
Awana Puri Condominium is located approximately 6km away from the hustle and bustle of city life. Surrounded by lush greenery the facilities include a swimming pool, gymnasium, playground and 24 hours' security.

### DID YOU KNOW?

A free scheduled shuttle bus service is provided, making it easy for you to travel between your classes and your new home.



# Awana Puri Floor Plans



TYPE A

TYPE B

## Room Type

Amenities



	Type A	Type B
Single	RM850** (AC)	RM650**
Twin	RM550**	RM530** / RM500
Double Decker	RM430**	

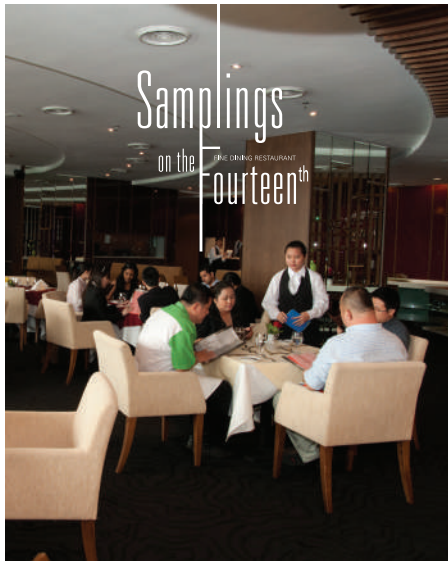


\*\*Security Deposit - RM1,000; Key Deposit RM 20; Minimum Rental - 8 months (2 Semesters)  
Includes Bus Shuttle Services.



# Dining With Us

BERJAYA University College of Hospitality city campus houses two training restaurants and a retail deli. These are specially designed educational environments that support our teaching pedagogies and hubs where our team of chefs, lecturers and students collaborate to create a variety of dining experiences for our guests to enjoy.



## Samplings On The Fourteenth

Our fine dining restaurant provides guests with exquisite Table d'Hote menus at affordable prices. Menus are tastefully created (conceived) by our Faculty of Culinary Arts students and the impeccable service is provided by the Faculty of Hospitality students.



## Upper East Side Café

Our chic and contemporary café serves an array of Asian inspired gastronomic delights and delectable desserts that will certainly satisfy your food cravings.



## Upper East Side Deli

The deli provides students with affordable food products such as sandwiches, breads, cold cuts and daily soup specials.

# Dining at Berjaya Times Square

You'll never get hungry living in the heart of the city! Berjaya Times Square is packed with a variety of restaurants and F&B franchises such as:

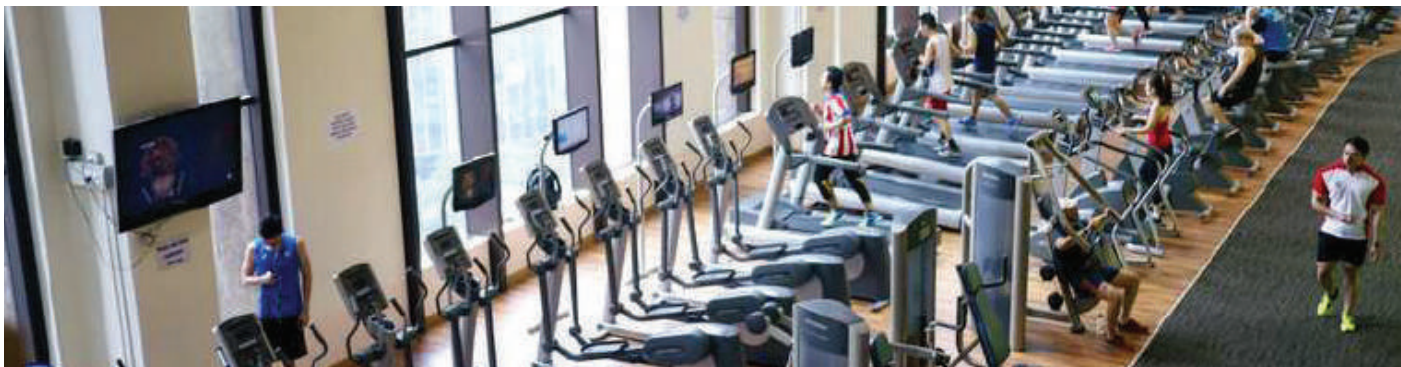
- Absolute Thai
- Aruku Japan
- Baskin Robbins
- Boat Noodle
- Chatime
- Dragon-i
- DubuYo
- Franco
- Fong Wong Restaurant
- Hong Kong Kim Gary Restaurant
- Kenny Rogers Roasters
- Kentucky Fried Chicken (KFC)
- Ilao Ilao
- McDonald's
- Nando's
- Nyonya Colors
- Papa John's Pizza
- Restoran Rasa Utara
- Sakae Sushi
- Sangkaya
- Sopoong Korean Food
- Subway
- Sushi King
- Starbucks Coffee
- Taste of Asia
- Tappers
- Wendy's





# Getting Fit

In order to provide a healthy balance between academic life and your well-being, Sports ToTo Fitness Centre offers student membership on a per semester basis - located at level 6 of Berjaya Times Square.



## Explore KL City!

A city that is truly one-of-a-kind. We will show you the must-see destinations and must-do activities that will thrill you for sure. With so many places to go, a trip to KL may seem overwhelming. We have rounded up the best attractions that'll guide you in and around this amazing city.



## *Petronas Twin Towers & Park*

Petronas Twin Tower were once the world's tallest buildings at a height of 452 metres. The tower feature a Skybridge at the 41st and 42nd level and is the highest 2-storey bridge in the world. KLCC Park spans 100 acres with jogging and walking paths. It also has a Symphony Lake Fountain and a massive tropical garden with approximately 1900 indigenous trees and palms.



## *Chinatown*

The Old Kuala Lumpur was a typical "pioneer" town and founded in year 1857. Its inhabitants, the Chinese, congregated around Market Square, the town's main commercial centre. As the population grew and the town expanded, it was renamed Chinatown.



## Bukit Bintang

Bukit Bintang is at the heart of the Golden Triangle which covers Jalan Raja Chulan, Jalan Sultan Ismail, Jalan Ampang and from Jalan Imbi to Jalan Pudu. Many hotels, restaurants and hawker-styled eateries are located here.

## Public Transportation

**RapidKL** is the main public transport operator in the Klang Valley. A public transport service brand for the subsidiaries of Prasarana Malaysia Berhad (Prasarana) - Rapid Rail Sdn Bhd and Rapid Bus Sdn Bhd, RapidKL provides an integrated and efficient public transport system in the Klang Valley.



**GoKL** is a public bus service that offers free rides for commuters within the Central Business District (CBD) of Kuala Lumpur.

The stops encompass popular spots within the heart of Kuala Lumpur such as shopping havens, tourist attractions and even prominent office towers. Some of the popular spots for both city dwellers and tourists are Pavillion, Bukit Bintang, KLCC and Pasar Seni.

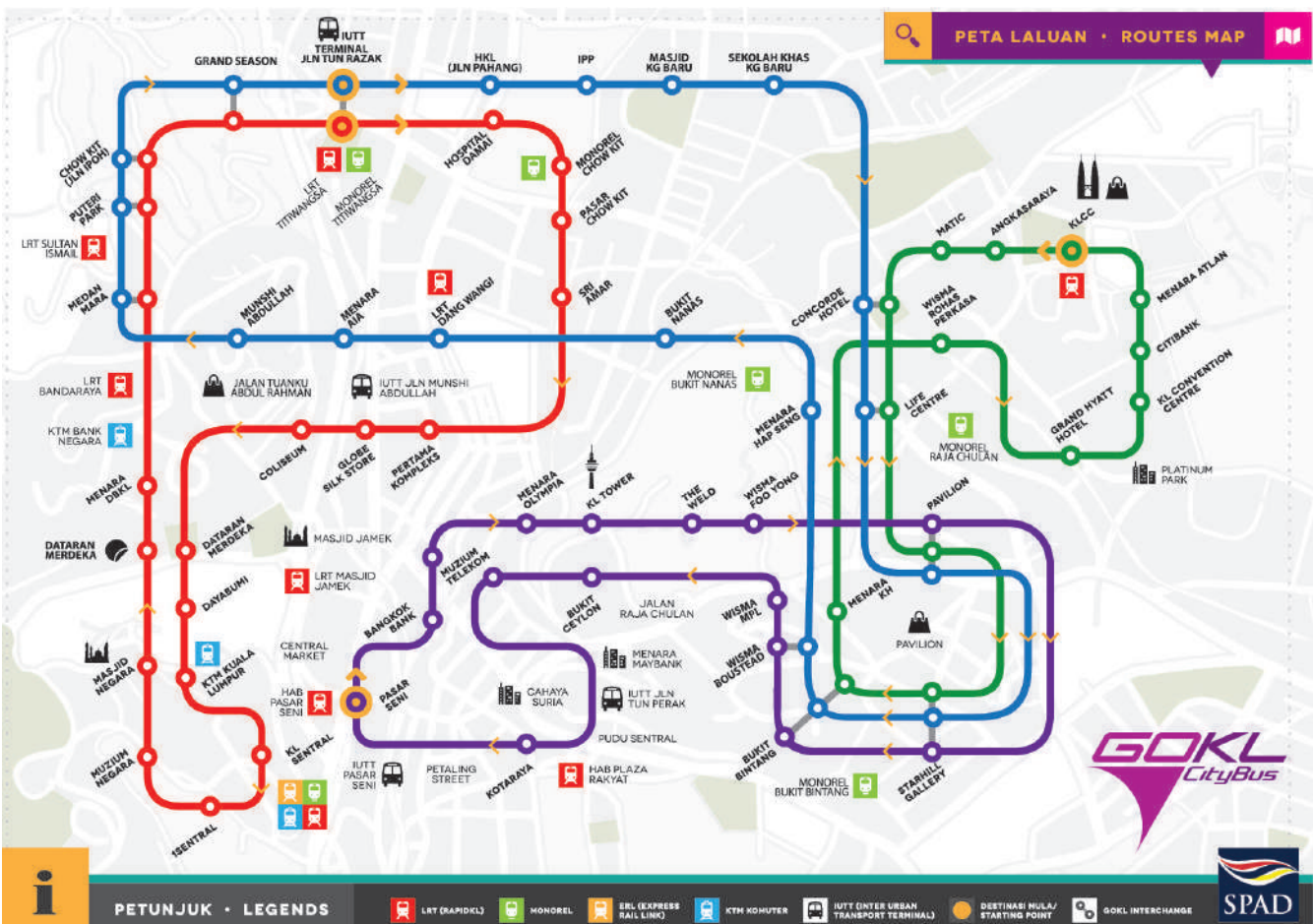
- Green Line (KLCC - Bukit Bintang)
- Purple Line (Pasar Seni - Bukit Bintang)
- Red Line (KL Sentral - Jalan Tuanku Abdul Rahman)
- Blue Line (Medan Mara - Bukit Bintang)

### Operation Hours:

Working Day: 6.00 am - 11.00 pm  
 Weekends and Holidays: 7.00am - 11.00 pm  
 (Friday and Saturday till 1.00 am)  
 \*source: <http://www.gokl.com.my/>

Go KL city bus service is equipped with free WiFi and designed to be disabled & eco-friendly.

For more information visit: <http://www.gokl.com.my/>





## Accommodation Application Form

**Instructions:**

1. Please complete this form clearly in pen and use BLOCK LETTERS.
2. Prepare a passport-sized colour photograph.
3. This application form is the property of BERJAYA University College of Hospitality. Supporting documents will not be returned.
4. Payment of a refundable security deposit (equivalent to 2-months' rent) is required prior to moving into your designated unit.
5. It is your responsibility to advise Berjaya University College of Hospitality regarding any change of address.

Please complete and send your application to:  
Department of Student Services  
BERJAYA University College of Hospitality  
Level 11, West Wing Berjaya Times Square  
No. 1, Jalan Imbi, 55100 Kuala Lumpur  
Malaysia  
TEL No.: +603 - 2687 7000  
Fax No.: +603 - 2687 7001  
Website: www.berjaya.edu.my

### WHICH PART OF THE VILLAGE DO YOU WANT TO LIVE

Plaza Berjaya       Seri Puteri Condominium       Awana Puri

### STUDENT'S PERSONAL DETAILS

Name in IC/Passport: \_\_\_\_\_ IC/Passport No.: \_\_\_\_\_

Date of birth: \_\_\_\_\_ (dd/mm/yy) Sex: M / F Religion: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Home Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax No.: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Parent/ Guardian: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Tel.: \_\_\_\_\_ Mobile: \_\_\_\_\_

### STUDENT'S COURSE DETAILS

Intake:  January       May       September      Programme: \_\_\_\_\_

### ACCOMMODATION

Please select by ticking on the preferred check box:

	Plaza Berjaya		Awana Puri	
	Rental per month (With Aircond)	Rental per month (Without Aircond)	Type A	Type B
Single	<input type="checkbox"/> RM1,500*	<input type="checkbox"/> RM1,200*	<input type="checkbox"/> RM850** (AC)	<input type="checkbox"/> RM650**
Twin	<input type="checkbox"/> RM750*	<input type="checkbox"/> RM680*	<input type="checkbox"/> RM550**	<input type="checkbox"/> RM530** / RM500**
Triple	<input type="checkbox"/> RM680*	<input type="checkbox"/> RM550*		
Double Deck	<input type="checkbox"/> RM580*	<input type="checkbox"/> RM490*	<input type="checkbox"/> RM430**	<input type="checkbox"/>

\* Note: Rate per person. A refundable security deposit equivalent to 2-months rental is required.

\*\*Security Deposit - RM1,000; Key Deposit RM 20; Minimum Rental - 8 months (2 Semesters) Includes Bus Shuttle Services.

### DECLARATION

I fully understand and agree to comply with the mentioned instructions above.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Cash/ Cheque/ Money Order/ TT: \_\_\_\_\_ Amount: \_\_\_\_\_

### For applicants aged below 21

I, \_\_\_\_\_ parent/ guardian of the above name applicant, fully understand and agree to comply with all the terms and conditions of stay.

Signature of parent/ guardian: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY

Date Received: \_\_\_\_\_ Payment received details: \_\_\_\_\_

Room Assigned: \_\_\_\_\_ Cash/ Cheque/ Money Order/ TT: \_\_\_\_\_

Resident No.: \_\_\_\_\_ Amount: \_\_\_\_\_

## RULES AND REGULATIONS

### ALLOCATION OF ROOMS

1. Rooms are allocated on a 'first come, first served' basis. The Department of Student Services (DoSS) will endeavour to fulfil the applicant's choice of accommodation. If the first choice of accommodation is unavailable for whatever reason, an alternative arrangement will be made.
2. The DoSS reserves the right to re-assign students into different rooms, should the need arise.
3. Students are not allowed to change rooms on their own without the approval of the Dean - Student Affairs. Disciplinary actions will be taken accordingly if this is found to be the case.

### PAYMENT OF ACCOMMODATION FEES

1. Payment of a refundable security deposit (equivalent to 2-months' rent) is required prior to moving into your designated unit.
2. Payment of semester rental fees are required prior to check-in. Room rental payment to be made before or on the first day of each semester.
3. A processing fee of RM 100.00 will be charged for students who wish to change rooms or accommodation. Approval for room change is on a case to case basis, subject to availability and approval of the Dean - Student Affairs.
4. Extension of stay is allowed on a daily basis. Daily rate is available from DoSS upon request.

### MOVING IN CHECKLIST

This checklist will help you remember things that you need to know before you move into your new accommodation.

Fill out a "Student Application Form"

Give a two-week advance notice to DoSS in order to facilitate a smooth check in upon arrival. Kindly furnish DoSS your contact number, date and time of check in.

\*The inclusions are subject to a maximum for utility expenses are RM 400.00 monthly, for a two-room unit and RM 600.00 monthly for a three-room unit. If bills exceed this amount, all registered students in the unit will share the difference equally.

Students are encouraged to check in one day prior to the first day of orientation.

Check in time: Monday to Friday: 9:00am to 6:00 pm

For check in time outside the stipulated time above, the student will have to inform the DoSS in advance so that alternative arrangements may be made with a designated representative or the residential unit Warden.

### TENANCY

1. The minimum duration of the tenancy agreement is eight (8) months (equivalent to two semesters).
  2. If the student wishes to terminate the rental period prior to the end of minimum period of 8 months, the balance of the rental deposit will be forfeited.
  3. Security deposit is refundable only upon compliance of the following stipulations:
    - a. Two months before the end of the minimum rental period (8 months), notify the DoSS in writing of your intention to terminate your rental agreement. Present your original receipts for verification purposes.
    - b. Security deposits are refunded subject to deductions for non-compliance of minimum rental period. Charges may be levied against the student for breakages, overstaying, and replacement cost of furniture or fixtures that have been damaged (except for normal wear and tear).
    - c. Processing of refund can take up to two months from the date of submission of the official 'Check Out Form' (return the keys and proper check out is done by the designated BERJAYA UCH representative).
- \* BERJAYA UCH is not liable for any losses or damages to the student's personal valuables, documents and belongings.

### BASIC RULES / BEHAVIOUR / DISCIPLINE

1. Residents are expected to display acceptable behaviours and conform to local Malaysian customs.
2. Smoking, consumption of alcoholic drinks, possession and/or use of prohibited drugs, viewing or distribution of pornographic materials and gambling are not allowed in the residential units.
3. Weapons, hazardous materials or contraband are not allowed within the designated residential unit.
4. No visitors are allowed after 10:00pm.
5. Residents must keep their rooms and common areas clean and tidy at all times.
6. Please be guided by the curfew period which has been set as discussed during the orientation.
7. Residents are not allowed to attach fixtures that would deface the walls, ceiling, cabinets, doors, etc. The cost to restore the property to its 'original state' will be borne by the student, who will be charged for all damages except those caused by normal wear and tear.
8. Residents are not allowed to install locks, padlocks or duplicate keys to the unit.
9. Residents must allow Maintenance personnel to enter their rooms for maintenance purposes. The DoSS will liaise with the Operations and Resources Department for the schedule and advise the resident accordingly.
10. Residents to be mindful of their fellow students. Please do not make excessive noise inside your unit or surrounding common areas.
11. Residents must comply with the designated Warden at all times especially during emergency situations.
12. BERJAYA UCH, through the DoSS reserve the right to terminate the tenancy of those students who are found to be in violation of any rules, regulations set forth by the University College.

### SECURITY & SAFETY

1. Students have been designated rooms based on gender. Female residents are prohibited from entering the rooms of the male residents and vice versa. Disciplinary actions will be taken against those who fail to comply.
2. Resident's Card will be issued to each student residing in the assigned unit. This is to be produced upon request by the Warden or the Security personnel.
3. Please conserve energy. Please make sure that all electrical appliances are switched off/unplugged before leaving the unit. A fine will be imposed on students who leave their aircondition units turned on if they are not inside the rooms.
4. Please make sure that you lock all windows and access ways. BERJAYA UCH will not be responsible for any theft, loss of property, money or other belongings; and / or injuries to residents or their visitors howsoever caused.

### REPAIR & MAINTENANCE

1. Residents must call DoSS and fill up the 'Maintenance Request Form' for any repair that is required inside the unit. Normal repair work takes approximately 48 hours. For any repairs to be carried out by property owner, duration of repair will be informed accordingly. Otherwise DoSS will provide a suitable replacement unit during the repair work.

### SPOT CHECKS BY BERJAYA UCH REPRESENTATIVE

1. BERJAYA UCH will designate an authorised representative through the DoSS or the assigned Warden to conduct periodic spot checks of the unit to ensure compliance to the rules and regulations set forth. From time to time, inspections may be conducted past office hours without prior notification to the resident.

### MOVING OUT CHECKLIST

This checklist will help to let you know what you need to do prior to ending your tenancy agreement.

- Remove all your personal belongings. All items left in the unit will be treated as unwanted and will be disposed of appropriately.
- Clear pending payments (if any) of outstanding utility bills.
- Complete the 'Check Out Form' to be provided by DoSS.
- Return your keys to DoSS. If you do not return your keys, you will be responsible for the full rent and utility bills until they are returned. We will take action to recover this money from you or we may charge you for any locks that need to be changed.

## DECLARATION

I, \_\_\_\_\_ student I.D. \_\_\_\_\_ hereby acknowledge of having read and fully understand the Rules and Regulations and agree to accept and abide by them without any dispute.

I have been informed that there will be a limit for utilities usage per apartment. The maximum allowances for utility expenses are RM 400.00 monthly, for a two-room apartment and RM 600.00 monthly for a three-room apartment and any extra usage will be paid by students.

TNB Meter Reading: \_\_\_\_\_

Date: \_\_\_\_\_

Student's Signature

Staff on duty

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Name:

Date:

-----  
Name:

Date:

# In Case of Emergency

Should you face any emergency situations, or if any of your personal belongings have been damaged, lost, or stolen - don't panic. Should you need to file a police report, there is a Police outpost available just outside Berjaya Times Square.

## **Berjaya Times Square Police Booth (Tourist Service only)**

Ground Floor Near Main Entrance  
1 Jalan Imbi, 55100 Kuala Lumpur, Malaysia  
Tel : +603 2144 1009

## **Security Department**

Mezzanine Floor  
No.1 Jalan Imbi, 55100 Kuala Lumpur  
Tel : +603 2117 3182

## **Klinik Mediviron Berjaya Times Square**

Lot 07-26, 7th Floor West  
1 Jalan Imbi, 55100 Kuala Lumpur, Malaysia  
Tel : +603 2145 3212

## **Klinik Uni - Med**

Lot 1.15 , 1st Floor, Plaza Berjaya  
Jalan Imbi 55100 Kuala Lumpur  
Tel : +603 2143 1093

## **Kuala Lumpur General Hospital**

50586 Jalan Pahang  
Wilayah Persekutuan Kuala Lumpur  
Tel : +603 2615 5555  
Fax : +603 2615 5555

## **KPJ Ampang**

No. 1 Jalan Mamanda 9, Taman Dato Ahmad Razali,  
Taman Dato Ahmad Razali, 68000 Ampang,  
Selangor Darul Ehsan, Malaysia.  
Tel : +603 4270 2500 (General)  
Tel : +603 4270 7060 (Emergency)  
Fax : +603 4270 2443

## **Prince Court Medical Centre**

39 Jalan Kia Peng 50450 Kuala Lumpur Malaysia  
Malaysian Hotline : 1-800-88-PCMC  
International Hotline : +603 2160 0000

# General Emergency Contact Numbers

Police & Ambulance	999
Fire Brigade	999
Accidents/Natural Disasters	999
St.John's Ambulance	+03 92851576
Red Crescent Society	+03 42578726
Tourist Police Hotline	+03 21496590
Tourist Police Enquiries	+03 21496593

# Essential Contact Details

<b>Maybank</b> No. 42-2, Ground & 1st Floor, Jalan Sultan Ismail, 50250 Kuala Lumpur	<b>CIMB</b> Plaza Yeoh Tiong Lay, 55 Jalan Bukit Bintang, 55100 Kuala Lumpur	<b>Ambank</b> Lot G-52, East, Ground Berjaya Times Square No. 1 Jalan Imbi, 55100 Kuala Lumpur	<b>Post Office</b> Lot T54 - 56, T37, Tingkat 3, Sungai Wang Plaza, Jalan Sultan Ismail, 50250 Kuala Lumpur
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